SICSA DATACENTER & MHD MANAGEMENT STRATEGY TEAM MEETING

Logistics

Time:	2:00 pm
Date:	Thursday, February 2nd 1012
Attendees:	Peter Frisch, Gregoire Fouchard, Gary Berridge, Alex Patton, Kathryne Linge, John Irish
Meeting purpose	Regular Meeting between MHD and Datacenter Management Team
Facilitator	Peter Frisch

Agenda

Item	Time	Agenda Item	Presenter
1	5 mins	Review /Approval of minutes	All
2	5 mins	Status report on Datacenter completion	Gary
3	5 mins	Datacenter Management Team Weekly Report	Alex
4	5 mins	Datacenter 6-months readiness plan	Alex
5	10 mins	Update on NATCOM/MHD partnership	Peter
6	5 mins	Proposed NATCOM/MHD strategy review	John
7	5 mins	Status report on Smartmatic partnership	Peter
8	5 mins	Status of Business Plan	John
9	5 mins	Status report on Marketing Plan	Kathryne
10	5 mins	eLearning Organizational Chart	Peter
11	5 mins	Status of request for eLearning information	Gary
12	5 mins	Other matters	All

Open Actions

No	Action / Discussion	Who	When	Status or comment
1.	eLearning Business	John	02/20/12	In progress
2.	Marketing Plan	Kathryne	02/20/12	In progress
3.	Conclusion of Smartmatic Agreement	Peter	ASAP	In Progress
4.	NATCOM/MHD Partnership Negotiations	Negotiating Team	ASAP	In Progress

SICSA INTERNAL DOCUMENT

Next Meeting (February 7th 2012) Details
(Agenda to include)

i. Report on Datacenter Completion – Gary
ii. Update on eLearning Business Plan – John
iii. Update on Datacenter Marketing Plan – Kathryne
iv. NATCOM/MHD Partnership – Peter
v. Smartmatic Partnership - Peter